**Computer Science Lab Re-evaluation Request Form**

**When to use this form: Use the form to request a re-evaluation of your lab test. You must provide a justification for the grading error.**

* This form is not for correcting other errors (contact the lab instructor directly).
* This form is not for issues related to cheating, plagiarism, or late submissions.
* This form is for cases where you can demonstrate, using external sources, that your answer was graded incorrectly.

**Filling out the form:**

* Complete all sections of the form.
* Be specific and reference your lab/course material on URCourses and/or other credible sources. All references must be properly cited.
* If necessary, include a PDF or Word document with additional information.
* Ensure your handwriting is legible; if the grader cannot read it, your request may be ignored.
* Incomplete forms will be returned without evaluation.

**Submitting the form:**

* Attach the completed form to a formal email.
* Email the form to your lab instructor.
* Submit the form within 24 hours to 5 days after the graded lab test is returned.

**Response time: You should receive a reply within one week of submission.**